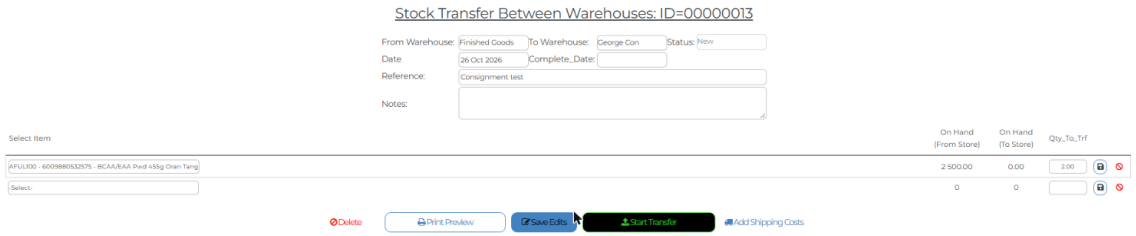
Consignment Stock 2 - Managing Consignment Stock

(Delivering to the customer and seeing what they hold)

With the consignment location set up, the day-to-day is two things: deliver stock to the customer on a transfer (which prints the Consignment Delivery Note they sign), and see at any time what each customer is holding. Month end, when what they used is turned into a sales order, is covered in document 3.

1) Deliver stock. Stock Control > Bulk Item Transfer > Add New Transfer. From Warehouse = your store, To Warehouse = the customer's consignment location. Add a reference (for example the customer's order number), then add the items and quantities, saving each line. Click Save Edits.

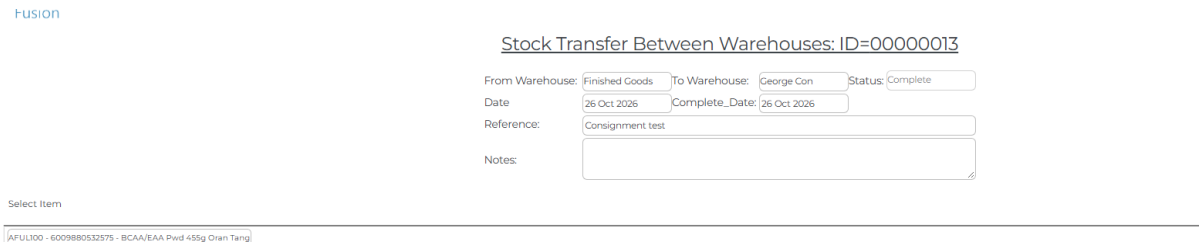


2) Print the Consignment Delivery Note with Print Preview. Because the To location is linked to a customer, the slip prints with your name and address, the customer's name and delivery address, and "Delivered by / Received by / Date" signature lines. Print two: the customer signs one for your records.

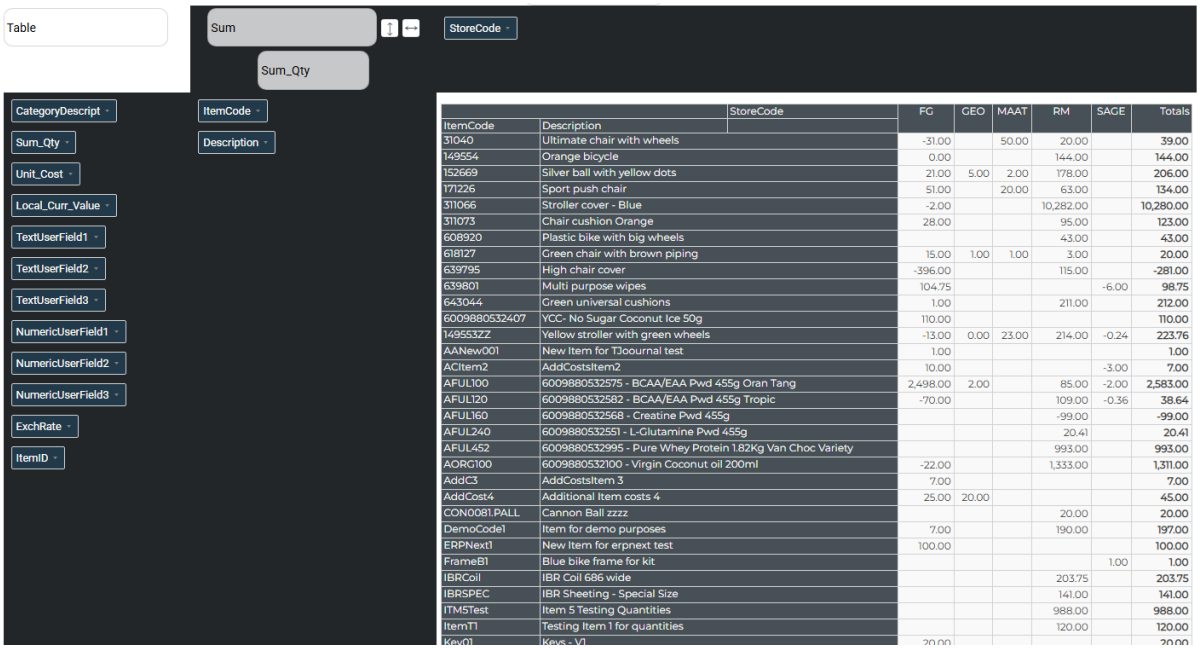


3) Click Start Transfer when the goods leave your store, and Complete Transfer when they have been received at the customer. Complete is what moves the stock into the consignment location.

Bar Code and Lot Number columns only print when your company uses barcodes or lot tracking.



4) See what the customer holds. Stock Control > Stock Enquiry (Stock / Lot Balances by Store): each location is a column, so the consignment location's column is exactly what that customer is holding right now. Pivot in Excel downloads the same figures.



		StoreCode	FG	GEO	MAAT	RM	SAGE	Totals
ItemCode	Description							
31040	Ultimate chair with wheels		-31.00		50.00	20.00		39.00
149554	Orange bicycle		0.00			144.00		144.00
152669	Silver ball with yellow dots		21.00	5.00	2.00	178.00		206.00
171226	Sport push chair		51.00		20.00	63.00		134.00
311066	Stroller cover - Blue		-2.00			10,282.00		10,280.00
311073	Chair cushion Orange		28.00			95.00		123.00
608920	Plastic bike with big wheels					43.00		43.00
618127	Green chair with brown piping		15.00	1.00	1.00	3.00		20.00
639795	High chair cover		-396.00			115.00		-281.00
639801	Multi purpose wipes		104.75				-6.00	98.75
643044	Green universal cushions		1.00			211.00		212.00
6009880532407	YCC- No Sugar Coconut Ice 50g		110.00					110.00
149553ZZ	Yellow stroller with green wheels		-13.00	0.00	23.00	214.00	-0.24	223.76
AANew001	New Item for TJournal test		1.00					1.00
ACItem2	AddCostsItem2		10.00				-3.00	7.00
AFUL100	6009880532575 - BCAA/EAA Pwd 455g Oran Tang		2,498.00	2.00		85.00	-2.00	2,583.00
AFUL120	6009880532582 - BCAA/EAA Pwd 455g Tropic		-70.00			109.00	-0.36	38.64
AFUL160	6009880532568 - Creatine Pwd 455g					-99.00		-99.00
AFUL240	6009880532551 - L-Glutamine Pwd 455g					20.41		20.41
AFUL452	6009880532995 - Pure Whey Protein 1.82Kg Van Choc Variety					993.00		993.00
AORG100	6009880532100 - Virgin Coconut oil 200ml		-22.00			1,333.00		1,311.00
AddC3	AddCostsItem 3		7.00					7.00
AddCost4	Additional Item costs 4		25.00	20.00				45.00
CON0081.PALL	Cannon Ball zzzz					20.00		20.00
DemoCode1	Item for demo purposes		7.00			190.00		197.00
ERPNext1	New Item for erpnext test		100.00					100.00
FrameB1	Blue bike frame for kit						1.00	1.00
IBRCoil	IBR Coil 686 wide					203.75		203.75
IBRSPEC	IBR Sheeting - Special Size					141.00		141.00
ITM5Test	Item 5 Testing Quantities					988.00		988.00
ItemT1	Testing Item 1 for quantities					120.00		120.00
Key01	Keys - V1		20.00					20.00

5) Month end is its own document: Consignment Stock 3 - Month End. In short: count what the customer holds, the Consignment Stock page works out what was used, you agree the statement with the customer, and one button creates the Sage sales order for the usage and takes it out of the location.

Next document → Consignment Stock 3 - Month End